



# **MOHAN BABU UNIVERSITY**

Tirupati, Andhra Pradesh

[Established under the Andhra Pradesh Private Universities  
(Establishment and Regulation) Act No.3 of 2016]

# **FIRST STATUTES**

[Prepared in accordance with Ordinance No. X, Clause 9.3 (i) of the First Set of  
Ordinances of the Mohan Babu University, Tirupati, Andhra Pradesh]

## **PREFACE**

The Mohan Babu University is Established under the Andhra Pradesh Private Universities Act No. 3 of 2016, vide Government of Andhra Pradesh G.O.Ms. No.2 dated 12th January 2022. In accordance with Section 27 of the Act No. 3 of 2016, the draft of the First Statutes which has been drafted by the Board of Management and approved by the Governing Body are being submitted to the Govt. of Andhra Pradesh for its approval and publication in the Andhra Pradesh State Gazette. The Statutes will provide the overarching guidelines for the functioning and the operations of the University.

# FIRST STATUTES

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## **PRELIMINARIES**

### **1. INTRODUCTION**

In exercise of the powers conferred under Chapter V Section 27 of The Andhra Pradesh Private Universities (Establishment & Regulation) Act 2016, and subsequent amendment dated 23rd November 2021 and Andhra Pradesh G.O.Ms.No.2 dated 12th January 2022, the Governing body is pleased to formulate the following First Statutes for the Mohan Babu University at Tirupati.

### **2. COMMENCEMENT AND SUBSEQUENT STATUTES**

#### **2.1 Commencement**

These statutes shall come into force with effect from the approval of the Andhra Pradesh Government and subsequent publication in the Andhra Pradesh Gazette, as per section 27(5) of The Andhra Pradesh Private Universities (Establishment & Regulation) Act 2016.

The Statutes are to be read in conjunction with the provisions made in various sections of the Andhra Pradesh Private Universities (Establishment & Regulation) Act 2016. In case of any specific provisions found to be missing in the Statutes or if there be any difference in the provisions of the Act and the Statutes, the specific provisions of the Andhra Pradesh Private Universities (Establishment & Regulation) Act 2016, and subsequent amendment dated 23<sup>rd</sup> November 2021, shall prevail.

#### **2.2 Subsequent Statutes:**

The subsequent statutes shall be made by the Board of Management of the Mohan Babu University from time to time, and the subsequent statutes if any shall come into force after due approval by the Governing Body.

### 3. DEFINITIONS

In these First Statutes, unless the context requires otherwise,

- i. "Act" means the Andhra Pradesh Private Universities (Establishment & Regulation) Act No. 3 of 2016 and subsequent amendment dated 23<sup>rd</sup> Nov 2021.
- ii. "University" means the Mohan Babu University, a Private University established under section 3 of the Act, vide Andhra Pradesh G.O.Ms.No.2 dated 12<sup>th</sup> January 2022.
- iii. "SVET" means the Sree Vidyanikethan Educational Trust, the Sponsoring Body of the University.
- iv. "Authorities" means the Authorities of the University as specified in the Statutes.
- v. "Chief Executive Officer" is the nominee of the Sponsoring Body who coordinates between the Trust and the University.
- vi. "Chancellor" shall be the Chancellor of the University and shall be the head of the University.
- vii. "Pro-Chancellor" shall be the Pro-Chancellor of the University and shall perform such duties as delegated by the Chancellor.
- viii. "Vice-Chancellor" shall be the Principal Executive and Academic Officer of the University and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University.
- ix. "Pro-Vice-Chancellor" shall be the Pro-Vice-Chancellor of the University and shall perform such duties as assigned by the Vice-Chancellor.
- x. "Registrar" shall exercise such powers and perform such duties as may be specified in the Statutes or the Ordinances.
- xi. "Chief Finance and Accounts Officer" means the person who is responsible for finances and accounts of the University.
- xii. "Dean" means the Head of the School, Centre, Division or such other unit as the case may be.
- xiii. "Controller of Examinations" means the Controller of Examinations of the University responsible for activities related to University Examinations, publication of results and award of transcripts and degrees.

- xiv. “Governing Body” means the Governing Body of the University which shall be the overarching Supervisory and Statutory Authority of the University.
- xv. “Board of Management” means the Principal Executive Body of the University. It shall promote the objects of the University and shall have general control over the conduct of its affairs.
- xvi. “Academic Council” means the Principal Academic Body of the University and shall, subject to the provisions of this Act and subsequent Statutes, co-ordinate, and exercise general supervision over the academic policies of the University.
- xvii. “Finance Committee” means the principal financial body of the University and will take care of financial matters.
- xviii. “Fee Committee” means the Fee Committee of the University responsible to fix fees for different programs and submit the same to the Finance Committee for approval.
- xix. “Research and Innovation Council” means the principal body to promote research and innovation in the University.
- xx. “Board of Examination” means the authority responsible for framing policies of evaluation and assessment and conduct of examination in the University.
- xxi. “School”, “Centre”, “Division” and “Unit” means, School, Centre, Division and Unit respectively, established by the University from time to time.
- xxii. “Officers” mean the Officers of the University.
- xxiii. “Ordinances” means the Ordinances of the University as may be framed from time to time under section 2(x) of the Act.
- xxiv. “Regulations” means the regulations framed as per provision in the Ordinances by the competent Authorities.
- xxv. “Schedule” means schedule annexed to these Statutes;
- xxvi. “He” & “His” where ever they figure in the Statutes and Ordinances shall simply “He”/”She” and “His” / ”Her” respectively;
- xxvii. Words in the singular include the plural and vice versa.
- xxviii. Words and expressions used herein or defined in the Act shall have the same meanings as assigned to them in the Act. Definitions specific in the Act shall apply unless the context requires otherwise.
- xxix. All the definitions given in the Act are construed to be an integral part of this document.



## **STATUTE – 2**

### **THE UNIVERSITY**

#### **4. ESTABLISHMENT AND INCORPORATION OF THE UNIVERSITY**

The Mohan Babu University, established under the Andhra Pradesh Private Universities (Establishment & Regulation) Act 2016, vide Government of Andhra Pradesh G.O.Ms.No.2 dated 12th January 2022.

#### **5. OBJECTS OF THE UNIVERSITY**

In addition to the objects defined in the “Act”, the University shall have the following objects, to:

- a) provide for instruction, teaching & training, and make provision for research, innovation, advancement and dissemination of knowledge by maintaining the highest academic standards for the benefit of the society;
- b) establish research facilities with international standards of education, teaching, research, training, extension and outreach, which will help to create higher levels of thinking and intellectual abilities among young minds;
- c) bring out the culture of Inter / Multidisciplinary approach to contribute to the development of the society by focusing particularly on solving the problems of rural and urban areas;
- d) provide state of the art facilities to impart education and research;
- e) provide the latest technology for education research and training;
- f) establish strong liaison with Industry for training, placements, internships and collaborative research;
- g) impart academic and technical training and prepare students ready for the corporate world;

- h) create research centers of excellence to provide avenues for innovation in the said fields and set up incubation centers;
- i) provide consultancy to the industry and business by establishing close linkages with industry, business, reputed national and international educational institutions, and other Sections of the Society;
- j) make teaching, research, training, documentation, publication, use of various media and outreach activities at the university relevant to the society at national and international levels;
- k) establish international linkages with leading academic institutions and global industries;
- l) uplift and promote the underserved sections of society and women;

## **6. POWERS AND FUNCTIONS OF THE UNIVERSITY**

The Powers of the University are, to:

- a) start Programs / Courses / Executive Programs / Online programs / Skill Development Programs in various fields viz., Science and Technology, Humanities, Social Sciences, Education, Management, Commerce, Law, Architecture, Design, Liberal Arts, Fine Arts, Pharmacy, Medicine, Dental, Nursing, Healthcare, Agriculture, and any other allied areas;
- b) fulfil the criteria in terms of Programs, Faculty, Infrastructural facilities, financial viability, etc., as laid down from time to time by the UGC and other concerned Central & State Statutory Bodies viz., AICTE, PCI, COA, NCERT, NCTE, BCI, MCI, DCI, INC, APNMC, AIU, and others;
- c) confer Diplomas, Degrees, Academic distinctions and to do all things based on the approved method of evaluation by the Statutory Bodies of the University like Academic Council, Board of Management, and the Governing Body;
- d) prescribe the qualifications under which persons shall be admitted to the University or any particular course of study therein; and to prescribe the rules for the discipline of the students of the University;

- e) conduct innovative experiments in educational technologies, teaching and learning methods and to collaborate with national and international institutions to offer joint programs / dual degrees, to constantly improve the delivery of education and to achieve international standards of education;
- f) exercise its powers and apply the income and property of the University solely towards the promotion of its objects as set out in these Statutes;
- g) sponsor and undertake research and educational programs in the fields of Science and Technology, Humanities, Social Sciences, Education, Management, Commerce, Law, Architecture, Design, Liberal Arts, Fine Arts, Pharmacy, Medicine, Dental, Nursing, Healthcare, Physiotherapy, Agriculture, and any other allied areas;
- h) maintain linkages and collaborate with educational or other institutions in any part of the world having objects wholly or partially like those of the University, through the exchange of students, researchers, faculty and staff and generally in such manner as may be conducive to their common objects.
- i) develop and maintain relationships with faculty, researchers, administrators and domain experts in Science and Technology, Humanities, Social Sciences, Education, Management, Commerce, Law, Architecture and Design, Liberal Arts, Fine Arts, Pharmacy, Medicine, Dental, Nursing, Healthcare, Agriculture and any other allied areas for achieving the objects of the University;
- j) establish, maintain, manage the hostels for students, research scholars and establish residential quarters for faculty and staff;
- k) fix, receive/recover fees and such other charges as may be decided by the Governing Body and in accordance with the Act
- l) institute and award fellowships, scholarships, prizes, medals and other awards from time to time;
- m) accept donations from donors, sponsors, societies, trusts, etc., towards the corpus fund for the furtherance of the University;
- n) admit students for the courses offered by the University in the manner prescribed by the Ordinances;

- o) institute Professorships, Associate Professorships, Assistant Professorships and any other teaching, academic or research posts and to prescribe the qualifications for the persons to be appointed on such posts;
- p) appoint qualified persons as Professors, Associate Professors, Assistant Professors or as Teachers and Researchers or other officers of the University;
- q) delegate all or any of its powers except the power to make Regulations to any officer or authority of the University with the approval of the Governing Body;
- r) do all such acts and things as the University may consider necessary, conducive or incidental to the attainment or enlargement of all or any of the objects of the University;
- s) create academic, technical, administrative, non-teaching and other posts prescribing qualifications by the Statutes and to make appointments thereto;
- t) confer honorary degrees and other distinctions on persons subject to the approval of Academic Council, Board of Management and Governing Body;
- u) make provision for research and advisory services and with these objects to enter into such arrangements with other institutions or with public bodies or industrial firms as may be deemed fit;
- v) render services of research, training, consultancy and such other service, as required for the University;
- w) Within the limits applicable to a charity, the University shall have the power to pay remuneration to a member or members of the Governing Body, Board of Management, Academic Council, Finance Committee or any other Committees constituted for a specific purpose in respect of his / her or their services under the Charitable Trusts Act 1920 (as amended from time to time).

## **STATUTE – 3**

### **OFFICERS OF THE UNIVERSITY**

#### **7. OFFICERS OF THE UNIVERSITY**

Officers and Other Functionaries of the University (Chapter III, Section 14 of the Act):

- i. The Chancellor;
- ii. The Vice-Chancellor;
- iii. The Registrar;
- iv. The Chief Finance and Accounts Officer;
- v. In addition to the above, in accordance with section 14(e) of the Act, the following shall also be the officers of the University:
  - a. The Pro-Chancellor;
  - b. The Pro-Vice-Chancellor
  - c. The Dean(s) of Faculty;
  - d. The Dean of Research & Innovation;
  - e. The Controller of Examinations;
- vi. The Deans other than the Academic Deans may be appointed for a particular function as may be defined in the Ordinances;

#### **8. THE CHANCELLOR**

The Chancellor of the University shall be appointed by the Sponsoring Body who shall be the Head of the University.

##### **8.1 Appointment of The Chancellor**

- i. The Chancellor shall be appointed by the Sponsoring Body under section 15(1) of the Act who shall hold for life or till he demits office, as may be prescribed by the Sponsoring Body.

- ii. The subsequent Chancellor shall be either the then Trustee of the Sponsoring Body or such other person of the eminence of a national figure in the field of education, science, technology, culture or public life when such an appointment is being considered, as may be decided by the Sponsoring Body.
- iii. The Chancellor shall be paid such pay and allowances as may, by order, be specified by the Sponsoring Body from time to time.

## **8.2 Power and Duties of The Chancellor**

The Chancellor shall, in addition to the provisions prescribed under Section 15(4) of the Act, have the following powers:

- i. To preside over the meeting of Governing body and Finance Committee.
- ii. To preside over the Convocations of the University, for conferring degrees, diplomas, or other academic distinctions and in his absence by any other Member of the Governing Body as nominated by him.
- iii. To approve or withhold approval of the delegation of the Pro-Chancellor/Vice-Chancellor's powers.
- iv. To approve or withhold approval of any urgent action to be undertaken by the Officers of the University.
- v. To appoint his or Sponsoring Body's nominees on the Authorities and Committees as specified in the Act, Statutes and Ordinances of the University.
- vi. To accord approval, as Chairman of the Governing Body, to any urgent matter requiring immediate action in the interest of the University, subject to subsequent ratification by the Governing Body.
- vii. To order a review of the action taken by other Authorities of the University if they do not conform to the provisions of the Act, the Statutes, and the Ordinances.
- viii. To appoint and remove all the officers of the university in accordance with the provisions of the Act, the Statutes, and the ordinances.
- ix. Call for any information or summon any document from the University to exercise his powers and functions under the Act;

- x. Have the power to give policy directions for the development and growth of the University and to enhance the image and the status of the University.
- xi. Such other powers as may be prescribed by the subsequent Statutes.

## **9. THE VICE-CHANCELLOR**

The Vice-Chancellor shall be the Principal Executive and Academic Officer of the University and shall exercise general supervision and control over the affairs of the University and give effect to the decisions of the authorities of the University. He will be a salaried officer of the University.

### **9.1 Appointment of The Vice-Chancellor**

- i. The Vice-Chancellor shall be appointed by the Chancellor under Section 16(1) of the Act from a panel of three persons recommended by the Search Committee as constituted by the Chancellor and shall hold office for a term of three years.
- ii. The eligibility for the appointment of Vice-Chancellor: The eligibility conditions for the appointment of Vice-Chancellor shall be:
  - a. Ph.D. or equivalent qualification in any of the disciplines offered by the University.
  - b. Work experience of at least 20 years.
  - c. Accomplished academician or educational administrator or professional from industry, business, and research, with a track record of at least 15 years experience in teaching or management training & consulting or industry; and has published research papers in reputed journals or other outstanding achievements.
  - d. The age limit of the Vice-Chancellor is 70 years or as prescribed by UGC, whichever is higher.
  - e. Provided that, after the expiry of the term of three years, the Vice-Chancellor shall be eligible for re-appointment for another term of three years.

- f. Provided further that, the Vice-Chancellor shall continue to hold office even after the expiry of his term till a new Vice-chancellor joins. However, in any case, this period shall not exceed one year.
  - g. In event of the office of the Vice-Chancellor lying vacant due to death, resignation or otherwise; or inability to perform his duties due to ill health or any other reason; Chancellor may appoint any officer of the university to perform the duties of the Vice-Chancellor during such absence or till the vacancy is filled up.
  - h. Provided that, such an interim arrangement shall ordinarily not exceed one year.
  - i. The other terms and conditions for the appointment of the Vice-Chancellor shall be as approved by the Chancellor.
- iii. Method of selection for the appointment of Vice-Chancellor:
- The method of selection of the Vice-Chancellor would be as per Section 16 clauses (1) However,
- a. If the Chancellor does not approve any of the persons so recommended, he shall record the reasons thereof in writing and call for fresh recommendations.
  - b. In case of any delay in the appointment process, the Chancellor may ask the incumbent Vice-Chancellor or may appoint any officer of the university to perform the duties of the Vice-Chancellor during such appointment process or till the vacancy is filled up.

## **9.2 Power and Duties of the Vice-Chancellor**

The Vice-Chancellor shall, in addition to the provisions prescribed under Section 16(1), Clauses 4 and 5 of the Act, have the following powers:

- i. Ensures the proper implementation of the decisions of all the Authorities and Statutory Bodies of the University in letter and spirit and ensures that they are not contradictory in nature and practice.
- ii. Ensure observance of the provisions of the Act, the Statutes, and the ordinances, and shall, without prejudice to the powers of the Chancellor.



- iii. Have the power to convene, or cause to be convened, meetings of the Board of Management, the Academic Council and all other such Committees or Bodies of which he is the Chairperson with prior approval of the Chancellor.
- iv. Have the power, as Chairman of the Board of Management, the Academic Council to accord approval to any urgent matter requiring immediate action in the interest of the University, with the prior approval of the Chancellor, subject to subsequent reporting to the respective Body or Authority.
- v. Have the powers to appoint and remove faculty members including visiting, adjunct, and part-time faculty members in consultation with the Deans of respective College.
- vi. Have the powers to make ad-hoc appointments and remove faculty members and staff for a period not exceeding one year, as may be considered necessary for the proper functioning of the University, with prior approval of the Chancellor.
- vii. Be responsible, accountable to the Governing Body for the conduct of the business of the University for all academic activities of the University.

## **10. THE REGISTRAR**

The Registrar shall be the Chief Administrative Officer of the University in accordance with Section 17(1) of the Act and shall be appointed by the Chancellor.

### **10.1 Eligibility for Appointment**

The eligibility for the appointment of Registrar shall be as follows: -

- i. A Post Graduate Degree or equivalent qualification with First Class in any discipline, a Doctorate Degree is desirable.
- ii. Work experience of at least 15 years.
- iii. Accomplished academician or educational administrator or professional from industry, business, and research, with a track record of at least 10 years of leadership experience in academic administration or business management or training & consulting or industry.
- iv. The age limit of the Registrar is 65 years or as prescribed by UGC, whichever is higher.

### **10.2 Appointment of the Registrar**

- i. The Registrar shall be appointed at the recommendations of a selection committee as constituted by the Chancellor, with the Vice-Chancellor being one of the members of the selection committee.
- ii. The tenure of appointment of Registrar shall be three years and on expiry of the term of three years, the Registrar shall be eligible for re-appointment.
- iii. Registrar shall be a salaried officer of the University, whose terms and conditions of appointment shall be approved by the Chancellor

### **10.3. Powers and Duties and Responsibilities of the Registrar**

- i. The Registrar shall, in addition to the duties and responsibilities entrusted under Section 17 clause 2 & 3 of the Act, shall:
  - a) Be the custodian of the records, the common seal and such other property of the University as the Governing Body may commit to his charge.
  - b) Be the Secretary to the Governing Body, Board of Management and Academic Council, but shall not have the right to vote.
  - c) Issue in consultation with the Chancellor, Pro-Chancellor and Vice-Chancellor, notices for the meetings of the Authorities of the University, prepare agenda papers and record minutes of the proceedings of such meetings as per the provisions of the Act.
  - d) Conduct the official correspondence on behalf of the authorities of the University.
  - e) Represent the University in Lawsuits or proceedings by or against the University, sign powers of the attorney and represent the University in Lawsuits and other disputes.
  - f) All contracts shall be signed, and all documents and records shall be authenticated by the Registrar on behalf of the University.
  - g) All orders and decisions of the University authorities shall be authenticated by the signature of the Registrar.
  - h) Exercise such other powers and perform such other duties as may be prescribed by or under the Act, or, as may be conferred on him by the statutes or may be assigned to him, by the Chancellor, from time to time.

- ii) When the office of the Registrar is vacant or when the Registrar is, because of illness or absence for any other cause, is unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose for the duration of such absence, subject to the prior approval of the Chancellor.

## **11. THE CHIEF FINANCE AND ACCOUNTS OFFICER**

The Finance Officer shall be the ‘Principal Finance, Accounts and Audit Officer’ of the University and shall be appointed by the Chancellor as per Section 18(1) of the Act.

### **11.1 Eligibility for Appointment**

The eligibility for the appointment of the Chief Finance and Accounts Officer shall be as follows: -

- i. He shall be appointed by the Chancellor under Section 18(1) of the Act on the recommendations of a selection committee as constituted by him.
- ii. He shall be a qualified Chartered Accountant / Cost Accountant / M. Com with Accounting specialization and should have a minimum experience of 10 years in the profession/industry / educational / research institutions of repute.

### **11.2 Appointment of the Chief Finance and Accounts Officer**

- i. The Chief Finance and Accounts Officer shall be appointed at the recommendations of a selection committee as constituted by the Chancellor, with the Vice-Chancellor as one of the members of the selection committee.
- ii. The tenure of appointment of the Chief Finance and Accounts Officer shall be three years and on expiry of the term of three years, the Finance Office shall be eligible for re-appointment.
- iii. Chief Finance and Accounts Officer shall be a salaried officer of the University, whose terms and conditions of appointment shall be approved by the Chancellor.

### **11.3 Powers and Duties of the Chief Finance and Accounts Officer**

The Chief Finance and Accounts Officer shall exercise the following Rules and Duties as specified below:

- i. Shall be the in-charge of the Finance and Accounts section of the University and shall be responsible to the authorities.
  - a) Be responsible for management of Endowment Fund, General Fund and Development Fund of the University as per the Act.
  - b) Receive all contributions, grants, gifts in favour of the University.
  - c) Maintain all records and be responsible for students' loans and scholarship funds.
  - d) Be responsible for maintenance of all records, pertaining to such transactions and preparation of balance sheet and annual accounts.
  - e) Introduce and operate a sound internal/external audit system in the University every year.
  - f) Prepare Annual Budget and Supplementary budget of the University, for approval by the Governing Body.
  - g) Present the annual accounts, balance sheet, and audit report to the Governing Body for approval after endorsement by the Finance Committee and Board of Management.
  - h) Maintain all records relating to utilization of all funds of the University and submit utilization certificates to the funding agencies, if required.
  - i) Incur various expenditures as per the delegation and approval of the annual budget in consultation with the Registrar under the direction of the Chancellor / Vice-Chancellor.
  - j) Comply with all Statutory and Regulatory provisions of Tax authorities and other agencies.
  - k) Be responsible for maintenance of records pertaining to all employees of the University for Employees Provident Fund (EPF) and National Pension System (NPS) account, as may be applicable.
  - l) The Chief Finance and Accounts Officer shall be the Secretary (Non-Voting) of the Finance Committee of the University.
- ii. When the Office of the Chief Finance and Accounts Officer is vacant on account of illness or any other reason, the duties of the Chief Accounts and Finance Officer will be performed by such person as may be nominated by the Chancellor.

## **12. OTHER OFFICERS OF THE UNIVERSITY**

As per the provision defined in section 19(1) of the Act, the statutes define the following as the officers of the University

- i. The Pro-Chancellor
- ii. The Pro-Vice-Chancellor(s)
- iii. The Dean(s) of Faculty/Schools
- iv. The Dean of Research & Innovation
- v. The Controller of Examinations

## **13. THE PRO-CHANCELLOR**

- i. The Pro-Chancellor may be appointed by the Chancellor on the recommendation of the Sponsoring Body for a term prescribed by it as per Section 19 (1) of the Act.
- ii. The Pro-Chancellor shall be appointed or removed by the Chancellor in consultation with the Sponsoring Body on such terms and conditions as decided and he shall hold office as per terms of appointment.
- iii. The Pro-Chancellor shall exercise such powers of the Chancellor, as delegated to him by the Chancellor for the day-to-day oversight of the University.
- iv. The Pro-Chancellor shall chair all the Committees, meetings, and convocations in the absence of the Chancellor.
- v. The Pro-Chancellor shall be an ex-officio member of the Governing Body, Board of Management, Academic Council and Finance Committee

## **14. THE PRO-VICE-CHANCELLOR(S)**

- i. In accordance with Section 19(1) of the Act, the University will have provisions of up to three Pro Vice-Chancellors who shall be appointed by the Vice-Chancellor with prior approval of the Chancellor and shall hold office for a term of three years.
- ii. The eligibility for the appointment of Pro-Vice-Chancellor shall be the same as the eligibility conditions for the appointment of Vice-Chancellor. However, the search

committee based on an exceptional track record of a candidate may recommend his appointment to the position of Pro-Vice-Chancellor even if the candidate does not have a doctorate.

#### **14.1 Appointment of Pro Vice-Chancellor**

- i. The Pro-Vice-Chancellor(s) shall be appointed by the Vice-Chancellor with the approval of the Chancellor on such terms and conditions as decided by him.
- ii. The Pro-Vice-Chancellor(s) shall be selected through a process of Selection Committee constituted by the Vice-Chancellor and shall hold office co-terminus with that of the Vice-Chancellor.
- iii. Provided that, after the expiry of the term of three years, the Pro-Vice-Chancellor shall be eligible for re-appointment for another term of three years.

#### **14.2 Roles and Duties of Pro Vice-Chancellor**

- i. The Pro Vice-Chancellor shall exercise such roles and perform such duties as delegated by the Vice-Chancellor in consultation with the Chancellor.

### **15. THE DEANS OF FACULTIES/SCHOOLS**

In accordance with Section 19(1) of the Act, the Deans will head various faculties/schools of the university and shall provide overall academic leadership and coordinate and monitor the conduct of academic, co-curricular and research activities of the concerned faculties/schools and strive for the maintenance of high academic standards.

#### **15.1 Appointment of the Deans of Faculties/Schools**

- i. The Dean shall be appointed by the Vice-Chancellor with the written approval of the Chancellor as per terms and conditions approved by him.
- ii. The appointment of Dean shall be through nomination from amongst the professors at university or through duly constituted Selection/Search Committee for three years.
- iii. In event of the office of a The Dean being vacant or the Dean is unable to perform his duties due to illness, absence or any other reason, the Vice-Chancellor may authorize a Professor to perform the functions of the Dean with prior approval of the Chancellor

during such period, provided that such arrangement should ordinarily not exceed more than six months.

### **15.2 Roles and Duties of the Deans of Faculties/Schools**

- i. The Deans shall be the head of the respective Faculty/School and shall provide overall leadership and coordinate and provide general oversight to academic programs being operated by the Faculties/Schools and strive for the maintenance of high academic standards.
- ii. The Deans shall assist the Vice-Chancellor in managing the academic and other external relationships of the University and shall also perform such other functions as may be assigned by the Vice-Chancellor or as prescribed by the Statutes, the Ordinances, or the Regulations.
- iii. The Dean shall chair the Board of Studies and shall ensure that the decisions of the Board are implemented in letter and spirit;
- iv. The faculty members of the Faculty/School shall report to the Dean and would be under his overall administrative control.
- v. The Dean shall be the key person to promote and engage externally with industry, the key ideas of the domain of his Faculty/School. He shall also be responsible for the review of the developments under the domain of his Faculty and to ensure that the Faculty programs are contemporary and ensure their relevance to the industry.
- vi. In addition, the Dean of the Faculty/School shall have the following duties and responsibilities:
  - a To promote an interdisciplinary study environment and initiate planning of new programs aligned to industry and society needs possibly co-branded with them.
  - b To develop strategic plans for the Faculty/School and its outreach with industry and community.
  - c To identify the use of innovations in the teaching-learning activities and evaluation process.
  - d To contribute to the budgetary exercise of the University.

- e To manage and operate the budget of the Faculty/School.
- f Shall take all necessary measures for proper maintenance of the assets belonging to the Faculty/School.
- g To work towards innovative ideas of fund-raising from the industry and multilateral agencies to support the growth of the University.
- h To foster working relationships with Corporates/NGOs/Government and Global Bodies to offer thought leadership regarding national and global challenges through multifarious activities.

## **16. THE DEAN (RESEARCH AND INNOVATION)**

The Dean (Research and Innovation) shall be an officer of the university created under Section 19(1) of the Act and appointed by the Vice-Chancellor on the recommendations of a selection committee as constituted by him with the written approval of the Chancellor.

The appointment of the Dean (Research and Innovation) shall be for a term of three years and he shall be eligible for re-appointment for another term not exceeding three years.

### **16.1 Eligibility for Appointment**

The eligibility for the appointment of a Dean (Research and Innovation) shall be as follows: -

- i. A Doctorate Degree or equivalent qualification with a strong focus on research, technology development and IPR protection. However, the search committee based on an exceptional track record of a candidate may recommend his appointment to the position of Dean (R&I) even if the candidate does not have a doctorate.
- ii. Work experience of at least 20 years.
- iii. Accomplished academician or research administrator, or professional with a background of conducting research with a track record of at least 5 years of leadership experience in leading research teams with outstanding outcomes.



## **16.2 Roles and Duties of the Dean Research and Innovation**

- i. The Dean (Research and Innovation) shall be the ‘Principal officer-in charge’ for research and innovation in the University. He shall discharge his functions under the superintendence, directions, and guidance of the Vice-Chancellor/Pro-Vice-Chancellor.
- ii. The Dean (Research and Innovation) shall have the following duties and responsibilities entrusted as under:
  - a. Evolve the research promotion and conduct processes in consultation with Deans of the various Faculties/Schools after having due approval of the Vice-Chancellor/Pro-Vice-Chancellor.
  - b. Create research groups and research centres aligned with universities core discipline and research focus.
  - c. Shall prepare, at the beginning of each academic session, a research plan for various research centres, focused research groups, in consultation with the Deans of Faculties and recommend the same to the Vice-Chancellor for his final approval.
  - d. Responsible for management of the research work of doctoral students and monitoring the progress of their PhD programs.
  - e. Prepare and finalize various research funding proposals to seek funds from various national, multinational funding bodies with the approval of the Vice-Chancellor.
  - f. Post successful conduct of research, manage the IPR protection and publications coming out of such research.
  - g. Be responsible for innovation, entrepreneurship and incubation activities conducted under “Centre for Innovation, Incubation and Entrepreneurship” (CIIE) under the overall guidance of the Vice-Chancellor.
  - h. Be the member secretary of the Research and Innovation Council of the University of which the Vice-Chancellor shall be the Chairperson.

## **17. THE CONTROLLER OF EXAMINATIONS**

- i. The Controller of Examinations shall be an Officer of the University created under Section 19(1) of the Act and appointed by the Vice-Chancellor on the recommendations of a Selection Committee as constituted by him with the written approval of the Chancellor.
- ii. The appointment of the Controller of Examinations shall be for a term of three years and he shall be eligible for re-appointment for another term not exceeding three years.
- iii. In the event that the office of the Controller of Examinations falls vacant due to illness or any other reason, the Vice-Chancellor may assign the responsibility to any other Officer or Faculty of the University to hold a dual charge in addition to his responsibility. However, this period may not be extended beyond a period of six months.

### **17.1 Eligibility for Appointment**

- i. The eligibility for the appointment of as Controller of Examinations shall be as follows:
  - a A Post Graduate Degree or equivalent qualification in any discipline, a Doctorate Degree is desirable.
  - b Work experience of at least 15 years.
  - c Accomplished academician or educational administrator, or professional with a background of conduct of examinations with a track record of at least 5 years of leadership experience in academic administration and examination conduct.

### **17.2 Roles and Duties of the Controller of Examinations**

- i. The Controller of Examinations shall be the 'Principal officer-in charge' for the conduct of examinations of the University, managing students' registration and records, examination evaluation process and declarations of results. He shall discharge his functions under the superintendence, directions, and guidance of the Vice-Chancellor/Pro-Vice-Chancellor.

- ii. The Controller of Examinations shall have the following duties and responsibilities entrusted as under:
- a Evolve the examination system in consultation with Deans of Faculties/Schools after having due approval of the Vice-Chancellor/ Academic Council.
  - b Conduct investigations, in case of alleged malpractices in the examinations and recommend such punitive measures including removal of the delinquent students from the register of the University to the examination committee/Vice-Chancellor for consideration.
  - c Shall prepare, at the beginning of each academic session, a calendar for all examinations in consultation with the Deans of various Faculties/Schools and Registrar and recommend the same to the Vice-Chancellor for his final approval. Thereafter, he shall notify the examination schedules to all concerned at the beginning of the academic session every year.
  - d Responsible for registration of all candidates for all examinations of the University on receipt of required fees from the students.
  - e Prepare and finalize the terms and conditions, mode of appointment and the duties of the examining bodies, examiners, invigilators, tabulators, and moderators with the approval of the Vice-Chancellor.
  - f Post conduct of the examination, and before the publication of results, he shall send the final list to the Vice-Chancellor for approval of the results and their publication.
  - g For all other matters, the Controller of Examinations shall be guided by the provisions of the Examination Regulations as approved by the Academic Council and ratified by the Board of Management.
  - h Shall be responsible for introducing innovative technology-driven systems for maintaining student records, examination records and conduct of online examinations.

- i Shall be responsible for maintaining the Academic Credentials (Degrees and Mark lists) in NAD or Digi Locker Subsequently leading to Academic Banks of Credits for the University Students.
- j Be the Member Secretary of the Board of Examinations of the University of which the Vice-Chancellor shall be the Chairperson.

## **18. OTHER FUNCTIONAL OFFICERS OF THE UNIVERSITY**

The first set of ordinances may define a specific functional officer based on the necessity of the functions defined by the relevant ordinances.

## **STATUTE – 4**

### **AUTHORITIES OF THE UNIVERSITY**

#### **19. THE AUTHORITIES OF THE UNIVERSITY:**

- i) The Governing Body.
- ii) The Board of Management.
- iii) The Academic Council.
- iv) In addition to the above, in accordance with Section 20(d) of the Act, the following authorities are created.
  - (a) The Research and Innovation Council(R&IC)
  - (b) The Finance Committee (FC)
  - (c) The Board of Examination (BoE).
  - (d) The Planning and Monitoring Board (PMB)

#### **20. THE GOVERNING BODY (GB)**

##### **20.1 Constitution of Governing Body**

In accordance with section 21 of the Act, the Governing Body shall comprise Eleven (11) members; at least Fifty percent shall be women. The following composition is suggested:

1. Ex-Officio Members (Four)
  - 1.1. The Chancellor – Chairperson
  - 1.2. The Vice-Chancellor- Member
  - 1.3. The Pro-Chancellor
  - 1.4. The Registrar – Member Secretary (Non-Voting)
2. Nominated Members (Seven)
  - 2.1. Three persons nominated by the Sponsoring Body
  - 2.2. Four eminent persons to be nominated by the Chancellor from various fields including management, administration, technology, and creative fields

## **20.2 Powers and Functions of Governing Body (GB)**

The Governing Body shall be the supreme authority of the University and shall exercise the following powers in addition to the terms set down in Section 21 (4) of the Act:

- a) To provide overall oversight and guidance and to track the operation of the University.
- b) To review from time to time, the broad policies, and programs of the University from time to time, and to recommend initiatives for the operation, improvement, and growth of the university.
- c) To lay down academic, administrative, and financial strategies to be followed by the University.
- d) To approve the budget and annual report of the University
- e) To approve the audited statement of accounts.
- f) To approve proposals that require statutory approval of the Government before submission to the Government.
- g) To raise or borrow funds for the University for its growth and advancement.
- h) To develop Institutional Development Plan (IDP) as mandated by UGC.
- i) To vest to the Board of Management or any other entity or official of the University such of its powers as it deems appropriate, along with appropriate Governance mechanism.
- j) To exercise guardianship over and ensure the effective management, control and use of the University's assets and resources.
- k) To confirm the effective management of the University authorities.
- l) To prescribe the service conditions, procedures for performance management, general discipline and hearing grievance of staff employed by the University.
- m) To authorize the Chancellor to initiate and approve emergency proposals under the purview of the Governing Body and subsequently get these ratified in the next meeting.
- n) To advise the Chancellor in respect of any matter which may be referred to it for advice
- o) To review the decisions of other authorities of the University in case they are not in conformity with the provisions of the Act, or the Statutes, Ordinances, Regulations or Rules made there under.

### **20.3 Tenure, Frequency & Procedure of Meetings and Quorum**

- i. As per Section 21 (4, 5 & 6) of the Act, the tenure of office of the nominated members of the Governing Body, other than Ex-officio members, shall be up to three years. The nominated members are eligible for re-nomination provided their total tenure does not exceed ten years. The Ex-Officio members will continue if they hold the relevant office.
- ii. Nearly one-third of the nominated members, except the ex-officio member, shall retire by rotation every three years. In the first two instances, the Sponsoring Body may decide the procedure to identify the members who will retire as per Section 21(2)(c) of the Act.
- iii. The Governing Body shall meet at least four times in a financial year with one meeting in each quarter at such time and place as the Chairperson deems fits.
  - a) The meetings of the GB shall be convened by the Chairperson either on his initiative or at the behest of the Vice-Chancellor or on a requisition signed by not less than four members of the GB.
  - b) The Registrar shall give written notice of each meeting to each member at least two weeks before the date of the GB meeting.
  - c) Provided that the Chairperson may call a special meeting of the GB at a short notice to consider urgent issues.
  - d) The notice may be delivered either by hand or e-mail or sent by registered post at the address of each GB member as recorded in the office of the Chairperson.
  - e) The Registrar shall circulate the agenda to the members at least ten days before the GB meeting.
  - f) Notices of resolution to add any item on the agenda must reach the Registrar at least ten days before the meeting takes place. However, the Chairperson may authorize the inclusion of any item for which due notice has not been issued.
- iv. The ruling of the Chairperson shall be definitive with respect to all the questions of procedure.
- v. The minutes of the proceedings of the GB shall be drawn up by the Registrar with the consent of the Chairperson and circulated to all members of the GB. The minutes along with amendments, if any suggested, shall be placed for confirmation at the next

meeting of the GB. After the minutes are confirmed and signed by the Chairperson, they shall be recorded in a minute book which shall be kept open for inspection of the members of the GB.

- vi. The quorum for all meetings of the Governing Body shall be at least five members attending and voting at such meetings.

Provided that, the presence of either the Chancellor or one nominee of the Sponsoring Body and in the absence of the Chancellor or one nominee of Sponsoring Body, the Pro-Chancellor, shall always be necessary to form the quorum for any meeting of the Governing Body.

## **21. BOARD OF MANAGEMENT**

### **21.1 Constitution of Board of Management (BoM)**

The Board of Management (under section 22 of the Act) shall comprise twelve (12) members out of which at least twenty-five percent shall be the women members. The composition of the Board of Management shall be as follows:

1. Ex-Officio Members (Three)
  - 1.1. The Vice-Chancellor – Chairperson
  - 1.2. The Pro-Chancellor- Member
  - 1.3. The Registrar – Member Secretary (Non-Voting)
2. Nominated Members (Nine)
  - 2.1. Three persons nominated by the Sponsoring Body (From amongst Deans, Pro-Vice Chancellors, HoDs)
  - 2.2. Three eminent persons to be nominated by the Chancellor on the recommendation of sponsoring bodies from various fields including management, administration, technology, and creative fields
  - 2.3. Three eminent persons to be nominated by Vice-Chancellor with approval of Chancellor from senior academic administrators of other premier institutions.



## **21.2 Powers and Functions of the Board of Management**

- i. The powers and functions, as per the provisions under Section 22 (3) of the Board of Management shall be as specified under: -
  - a) To ensure proper implementation of all academic, administrative, and financial policies formulated by the Governing Body.
  - b) To periodically review the strategic growth plan of the University to ensure that the University develops itself as a centre of excellence in teaching, learning and research.
  - c) To monitor the timely preparation of the annual reports, annual accounts, and balance sheet for submission to the Governing Body.
  - d) To ratify appointments of the faculty, technical, administrative, and other support staff and determine their terms of appointment and service conditions.
  - e) To undertake manpower planning and review faculty requirement of various Faculties and their Constituent Colleges in accordance with UGC guidelines and create faculty posts maintaining faculty-student ratio.
  - f) To examine and approve international collaboration in teaching, research and student and faculty exchange.
  - g) To accept on behalf of the University, bequests, donations, or transfer of any movable or immovable property to the University after due deliberation.
  - h) To approve fees, or other levies such as registration fee and caution money, hostel charges etc. to be paid by students and modify the same from time to time on the recommendations of the Finance Committee (FC).
  - i) To fix limits, on the recommendation of FC, on the total recurring and the total non-recurring expenditure for a year.
  - j) To approve, enter, carry out and nullify contracts on behalf of the University and to make such rules as may be required towards this objective.
  - k) To entertain, adjudicate upon, and if it thinks fit, to redress, any grievances of the salaried officers, the teaching staff and other employees of the University who may of any reason feel aggrieved.
  - l) To approve the procedure for admission to various academic programs including minimum entry qualification.

- m) To approve the regulations as made by the Academic Council governing the conduct of various programs.
- n) To establish a common seal for the University and provide for the custody and use of the seal,
- o) To regulate and enforce discipline among employees and students in accordance with the Statutes and the Regulations.
- p) To enter a partnership with industry, government, and non-government agencies for the advancement of knowledge and if desired establish a corpus of funds out of the profits of such partnership.
- q) To ensure that the State Reservation policy, if applicable, be adhered to as per Act and Ordinances.
- r) To appoint the University's auditors.
- s) To institute, abolish any teaching or non-teaching posts based on the recommendations of the Academic Council as per the guidelines of the statutory authorities of the University.
- t) To recommend fixing the emoluments and define the duties and functions and conditions of service of Professors, Associate Professors, Assistant Professors, and other members of the teaching / non-teaching staff;
- u) To recommend the names of the distinguished personalities for the award of Honoris Causa Doctorate degree forward the same for approval of the Governing Body;
- v) To exercise such other powers and perform such other duties as may be conferred or imposed on it by the Act or the Statutes.
- w) To make subsequent statutes of the University other than the First Statutes and recommend them for approval to the Governing Body.

### **21.3 Tenure, Frequency & Procedures of Meetings and Quorum**

- i. The term and office of the members other than the ex-officio members shall be three years.
- ii. The Board of Management shall meet at least once every two (2) months, as per clause Section 22(4) of the Act.

- iii. All the meetings of the Board of Management shall always be chaired by the Vice-Chancellor and in the absence of the Vice-Chancellor, by the nominee of the Sponsoring Body and where the Sponsoring Body has not nominated any nominee, then by any other member as elected by the members present in the meeting.

The quorum for meetings of the Board of Management shall be six (6) as per section 22(5) of the Act.

## **22.ACADEMIC COUNCIL**

The Academic Council (under section 23 of the Act) shall be the principal academic body of the University and shall, subject to the provisions of the Act and the statutes, ordinances and rules made there under, co-ordinate and exercise overall supervision over the academic policies and matters of the University.

The Academic Council shall be the apex body concerning setting up new Schools/Centers under the Faculty of the University and adoption of new courses, and changes in the course curriculum, eligibility, and others to maintain the highest academic standards.

Provided, any proposals for establishing new Schools/ Departments/ Centers shall be subject to the approval of the Board of Management (BoM).

### **22.1 Constitution of Academic Council**

The Academic Council (under section 23 of the Act) shall comprise of Twenty-four members out of which at least twenty-five percent shall be women members. The composition of the Academic Council shall be as follows:

1. Ex-Officio Members (Four)
  - 1.1 The Vice-Chancellor – Chairperson
  - 1.2 The Pro-Chancellor- Member
  - 1.3 The Dean (Academic Affairs)
  - 1.4 The Registrar – Member Secretary (Non-Voting)

2. Nominated Members (Twenty)

- 2.1 One Pro-Vice-Chancellor on rotation on basis of seniority
- 2.2 Four Deans of the faculty on rotation based on seniority
- 2.3 Three eminent persons to be nominated by the Chancellor on the recommendation of sponsoring bodies from various fields including management, administration, technology, and creative fields
- 2.4 Three eminent persons to be nominated by Vice-Chancellor with approval of Chancellor from senior academic administrators of other premier institutions.
- 2.5 Three teachers each from the category of professors, associate professors, assistant professors on rotation on basis of seniority. (Total of Nine Members)

**22.2 Powers and Functions of the Academic Council**

- i. Academic Council shall have the following powers:
  - a) To recommend the institution of degrees, diplomas, certificates, and distinctions that may be awarded by the University.
  - b) To approve the Academic Calendar of the University.
  - c) To approve the minutes of meetings and recommendations of the Board of Studies.
  - d) To approve such programs and their duration on their own volition or the recommendation of other subsidiary academic bodies as may be defined in the regulations.
  - e) To set the criteria for the closure of any academic program and ensure the existing students take to the logical conclusion.
  - f) To modify or discontinue a program of its own volition or the recommendation of the other subsidiary academic bodies as may be defined in the regulations.
  - g) To control and regulate the maintenance of the standard of instructions, education and research carried on or imparted in the University.
  - h) To make its recommendations for the consideration of the Board of Management on the proposal regarding the programs to be offered and methodology to be adopted to conduct such programs.
  - i) To advise the Board of Management on all academic matters.

- j) To advise the Board of Management regarding the recognition of the diplomas and degrees of other Universities and institutions and regarding their equivalence with the diplomas and degrees by the University.
- k) To advise the Board of Management regarding the qualifications and experience required to be possessed by persons to be appointed as a faculty member of the university.
- l) To establish principles and criteria on which the examiners and the evaluators may be appointed.
- m) To frame rules for institution and grant of university fellowships, Assistantship, studentships, medals, and prizes,
- n) To recommend the appointment of admission committees for various programs of the university.
- o) To report on any matter referred or entrusted to it by the Governing Body or the Board of Management.
- p) To perform all such duties concerning academic matters and to do all such acts as may be necessary for carrying out the provisions of Act, the Statutes, and the Ordinances properly.

### **22.3 Tenure, Frequency & Procedures of Meetings and Quorum**

- i. The term and office of the members except the *ex-officio* members shall be two years.
- ii. The meeting of the Academic Council shall be convened by the Registrar under the directions of the Vice-Chancellor.
- iii. The Council shall meet at least twice in an academic year with a meeting held every six months, coinciding with the start of each academic semester.
- iv. The minutes of every meeting of the Academic Council shall be reported to the Board of Management.

The quorum for meetings of the Academic Council shall be fifty per cent of the existing strength.

## **23. THE RESEARCH AND INNOVATION COUNCIL**

The Research and Innovation Council (RIC) shall be constituted under section 20(d) of the Act. The Research and Innovation Council shall be the principal Research and Innovation Body of the University shall provide statutory authority under the provisions of the Act towards excellence in research in all thrust areas of the academic disciplines of the University to bring about innovations having a huge positive impact on society.

### **23.1 Constitution of the Research and Innovation Council**

- i. The Research and Innovation Council shall consist of the following members, namely: -
  - a) The Chancellor – Permanent Invitee
  - b) The Pro-Chancellor – Permanent Invitee
  - c) The Vice-Chancellor – Chairperson
  - d) Pro-Vice-Chancellor(s) – Member(s)
  - e) Deans of Faculties of the University – Member
  - f) Five (5) Reputed Scientists / Research Professionals prestigious Research Bodies to be nominated by the Chancellor – Members.
  - g) Five (5) Nominated Heads of the Research Centres/Centres of Excellence of the University – Members
  - h) Dean of Research and Innovation – Member Secretary

### **23.2 Powers and Functions of the Research and Innovation Council**

The powers and functions of the RIC shall be as specified below:

- a) To promote research within the University and monitor the progress of various research projects and centres.
- b) To establish Centers of Research and or Centers of Excellence within the University in line with thrust areas of the University.
- c) To enter research Collaborations with other Universities and Institutions in India and abroad.
- d) To create the policy for Doctoral programs and monitor the progress of doctoral candidates over their tenure.

- e) To promote entrepreneurial and innovation activities at the university
- f) To establish a “Centre for Innovation Incubation and Entrepreneurship” (CIIE) at the university.
- g) To create an entrepreneurial ecosystem to promote start-ups on the campus.
- h) To manage the research publications and patent filing by the university.
- i) To promote the commercialization of technologies developed at the university.

The Research and Innovation Council has the power to revise, amend or modify the Regulations regarding research promotion, innovation, entrepreneurship, patenting, and publishing from time to time, and shall be binding on the students, faculty, and other academic and research staff of the University.

### **23.3 Tenure, Frequency & Procedures of Meetings and Quorum**

- i. The term and office of the members except the ex-officio members shall be three years.
- ii. The meeting of the Research and Innovation Council shall be convened by the Dean (Research & Innovation) under the direction of the Vice-Chancellor.
- iii. The Council shall meet at least twice in an academic year with a meeting held every six months.
- iv. The minutes of every meeting of the Research and Innovation Council shall be reported to the Board of Management.
- v. The quorum for meetings of the Research and Innovation Council shall be fifty per cent of the existing strength.

## **24. FINANCE COMMITTEE**

The Finance Committee shall be the principal financial body of the University to take care of financial matters and, subject to the provisions of Section 20(d) of the Act and provisions of the Statutes shall coordinate and exercise general supervision over the financial matters of the University.

#### **24.1 Constitution of the finance committee**

- i. The Finance Committee shall consist of the following members.
  - a) The Chancellor - Chairperson
  - b) The Pro-Chancellor - Member
  - c) The Vice-Chancellor - Member
  - d) The Registrar - Member
  - e) A nominee of the Sponsoring Body.
  - f) Two Finance Specialist(s) as nominated by the Chancellor
  - g) The Chief Finance and Accounts Officer – Member Secretary (Non-Voting)

#### **24.2 Power and Functions of the Finance Committee**

- a) To develop financial proposals and recommend for the approval of Board of Management and Board of Governors which may include inter alia; preparation of the annual budget, maintenance of accounts, annual audit, investments, submission of annual audited accounts, management of General Fund / Endowment Fund, etc.
- b) To examine and scrutinize the annual budget of the University. The Finance Committee shall recommend limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University and send its recommendation to the Board of Management.
- c) To make recommendations to the Board of Management, based on proposals put forward by Academic Council or Research and Innovation Council seeking funds for academic or research development of the University or on its initiative of any financial outlays needed to fulfil regulatory or statutory requirements affecting the University.
- d) To review the annual accounts and financial estimates of the University prepared by the Finance Officer for consideration and comments and thereafter submitted to the Board of Management for approval with or without amendments.
- e) The Finance Committee will recommend the financial delegation of authority to the various officials of the University and submit the same to the Board of Management for approval.
- f) To review and accept the recommendation of the Fee Fixation committee about Fees to be charged for various programs in an academic year.



- g) Fee Fixation Committee shall be a sub-committee of the Finance Committee with constitution and charter as defined by the Chancellor. Some external members may be co-opted with a background in Finance and Fee determination.
- h) The Finance Committee shall exercise such other powers and perform such other functions as may be prescribed in the subsequent Ordinances.

#### **24.3 Tenure, Frequency & Procedure of Meetings and Quorum**

- i. The term of office of the members other than the ex-officio members shall be three years.
- ii. All the meetings of the Finance Committee shall always be chaired by the Chancellor and in the absence of the Chancellor, by the nominee of the Sponsoring Body and where the Sponsoring Body has not nominated any nominee, then by any other member as elected by the members present in the meeting.
- iii. A copy of the minutes of every meeting of the Finance Committee shall be sent to the Board of Management.
- iv. The Finance Committee shall meet at least once a quarter to review the financial performance.
- v. The quorum for meetings of the Finance Committee shall be five (5).

### **25. THE BOARD OF EXAMINATION (BoE)**

The University Board of Examination is constituted under section 20(d) of the Act. The Board of Examination shall be the principal authority of the University for conducting the examination and making policy decisions regarding organizing and holding examinations, improving the system of evaluation. The Board of Examination shall also oversee and regulate the conduct of examinations in any other centre related to the University.

#### **25.1 Constitution of the Board of Examination**

The Board of Examination shall consist of the following members, namely: -

- a) The Vice-Chancellor – Chairperson
- b) One (1) Dean from each constituent School – Members
- c) One (1) external evaluation expert, nominated by the Vice-Chancellor – Member.
- d) The Controller of Examination – Member Secretary.

## **25.2 Powers and Functions of the Board of Examination**

The powers and functions of the Board of Examination shall be as specified below:

- a) To lay down the examination policies of the University and review them from time to time.
- b) To supervise the conduct of all examinations of the University, including evaluation, moderation, and tabulation.
- c) To prepare the Schedule of Examinations and declaration of results.
- d) To approve the appointment of examiners, paper setters and moderators and, if necessary, to remove them.
- e) To review, from time to time, the results of university examinations and submission of a report thereon to the Vice-Chancellor.
- f) To make recommendations to the Academic Council for the improvement of the examination system.
- g) To make recommendations to the Academic Council for the list of graduates in an academic year who shall, upon approval by the Academic Council shall be awarded degrees.
- h) To plan and organize convocations in consultation with the Registrar and Vice-Chancellor.
- i) To consult, if necessary, evaluation and technology specialists who may not be the members of the Board.
- j) To bring to the notice of the Academic Council or the Board of Management as the case may be, matters of importance relating to the examinations in each subject or group of subjects.

The Board of Examination may appoint the number of sub-committees as it thinks fit and may delegate to any one or more persons or sub-committees the power to deal with and decide cases relating to the use of unfair means by the examinees.

## **25.3 Tenure, Frequency & Procedure of Meetings and Quorum**

- i. The term and office of the members except the ex-officio members shall be three years.
- ii. The meeting of the Board of Examination shall be convened by the Controller of Examination under the directions of the Vice-Chancellor.

- iii. The Board of Examination shall meet at least twice in an academic year with a meeting held every six months.
- iv. The minutes of every meeting of the Board of Examiners shall be reported to the Academic Council.

The quorum for meetings of the Board of Examination shall be fifty per cent of the existing strength.

## **26. THE PLANNING AND MONITORING BOARD**

The University Planning and Monitoring Board is constituted under section 20(d) of the Act. The Planning and Monitoring Board shall be an advisory authority of the university for planning and monitoring functions. It would guide and assist GB, BOM and AC on all matters regarding the planning and development of the university including the development of infrastructure and acquisition of strategic assessment relationships. It would also be responsible for drafting Institutional Development Plans (IDP) as mandated by UGC.

### **26.1 Constitution of the Planning & Monitoring Board**

The Planning and Monitoring Board shall consist of the following members, namely: -

- (a) The Vice-Chancellor (ex-officio) - Chairperson
- (b) A member of the Governing Body (to be nominated by the Chancellor of the University) - Member
- (c) A member of the Board of Management (to be nominated by the Vice-Chancellor of the University) - Member
- (d) All the School Deans of the University (ex-officio) - Members
- (e) Two external experts in higher education matters (preferably from universities) - Members
- (f) Two Experts in the development of university infrastructure (preferably an architect and a civil engineer) - Members
- (g) One expert in IT infrastructure development (preferably from a highly automated university or an Ed.Tech Company) - Member
- (h) Dean (Planning & Monitoring Board) (Ex-Officio) - Member Secretary

## **26.2 Powers and Functions of the Planning and Monitoring Board**

The powers and functions of the Planning and Monitoring Board shall be as specified below:

- i. Prepare an academic roadmap for the University and help prepare a five-year Perspective Institutional Development Plan (IDP) for it and oversee its implementation.
- ii. Prepare a Master plan for building or rejuvenating the campus physical infrastructure to meet global benchmarks.
- iii. To develop an IT roadmap to lead towards a digital campus including digital teaching-learning technologies and management of student life cycle with automated workflows.
- iv. Formulate short-term and long-term Plans to fulfil physical and intellectual infrastructure as needed by guidelines issued from time to time by statutory bodies like the UGC, AICTE, NCTE, etc. for improving academic and administrative standards in the University.
- v. Review the progress of teaching, extension, research and extra-curricular activities in the University and evaluate them against the standards set by accreditation agencies like NAAC, AICTE, NBA, ISO etc., and make suggestions for bridging the gaps, if any.
- vi. Identify the benchmarks that would help improve the quality of teaching-learning, research, consultancy, collaboration with industry, twinning programmes, extension and community engagement, student progression, women empowerment, and social equity, innovation and incubation programmes in the University and develop suitable performance parameters for measuring quality and progress.
- vii. Suggest reforms in the teaching-learning process in tune with the emerging education technologies and integrate e-learning with conventional methods of teaching.
- viii. Identify thrust areas of research in all faculties and facilitate the conduct of high-quality and advanced research in the University departments.
- ix. Suggest University-Industry / global networking programmes that enhance the quality of education imparted and the employability of the graduates produced.

- x. Suggest suitable content digitization modules, skill development and entrepreneurial ability promotion programmes to blend with the course modules, and such measures as would enhance quality pursuits of the faculty and students.
- xi. Recommend and monitor suitable professional and leadership development measures and monitoring programs for the non-teaching staff.
- xii. Perform any other function that aims at improving the academic standards and student progression in the University, as decided and referred to the PMB from time to time by the Vice-Chancellor and/or Academic Council / Board of Management / Governing Body.

### **26.3 Tenure, Frequency & Procedure of Meetings and Quorum**

- i. The term and office of the members except the ex-officio members shall be three years.
- ii. The meeting of the Planning and Monitoring Board shall be convened by the Dean (Planning & Monitoring Board) under the direction of the Vice-Chancellor.
- iii. The Planning and Monitoring Board shall meet at least twice in an academic year with a meeting held every six months.
- iv. The minutes of every meeting of the Planning and Monitoring Board shall be reported to the Academic Council and Board of Management.

The quorum for meetings of the Planning and Monitoring Board shall be fifty per cent of the existing strength

**STATUTE – 5**

**RULES OF BUSINESS FOR HOLDING**

**MEETINGS OF STATUTORY AUTHORITIES**

**27. RULES OF BUSINESS FOR HOLDING MEETINGS**

The following shall be the rules of the business for holding meetings for the statutory authorities:

- i. The date, time, and venue for meetings of any authority of the University shall be conveyed by the respective Chairperson.
- ii. The notice for the meeting of an authority shall be issued by the respective Secretary ordinarily 15 days in advance, under the direction of the respective Chairperson of the Authority.  
However, an urgent meeting may be convened by giving a shorter notice for reasons to be recorded in writing by the respective Chairperson.
- iii. The respective Secretary shall at least 10 days before the meeting date, circulate the Agenda Notes on the items to be considered at the meeting. It shall, however, be open to the Chairperson, at his discretion, to bring up such items which are urgent for consideration in the board meeting itself.  
Subject to convenience or other considerations and to maximize participation, members may participate in the meetings of the authorities through video-conferencing or other modes of ICT as organized by the University.
- iv. Where a meeting of authority has been duly convened and quorum requirement is not satisfied, the meeting shall be adjourned for two hours, and no notice or quorum would be required for the adjourned meeting;
- v. Whereas all decisions should be taken in the meetings of authority, the Chairperson may obtain decisions on matters of urgent nature requiring immediate action through circulation among members;
- vi. Provided that, the decisions so taken shall be reported to the concerned authority in its next meeting and recorded in the minutes.

- vii. The conduct of business at a meeting of any authority shall be regulated by the respective Chairperson.
- viii. In the absence of the Vice-Chancellor, the meetings of the authorities of which he is the chairperson shall be presided over by the person nominated by the Chancellor.
- ix. Ordinarily, all decisions at such meetings shall be taken by consensus. However, if circumstances so warrant, the Chairperson may put a resolution to vote and the decision shall be carried out by majority vote. In case of a tie, the Chairperson shall have a casting vote in addition to his vote.
- x. The minutes of the meeting shall be prepared by the concerned Secretary ordinarily within a week from the date of the meeting, who shall submit the same to the Chairperson for his approval. The minutes as approved by the Chairperson shall be circulated to the members for their comments. Comments, if any received from the members shall be considered at the following meeting while confirming the minutes.
- xi. The decision taken at a meeting of any authority may be implemented by the University based on minutes approved by the Chairperson.
- xii. While attending meetings of statutory authorities, all external members shall be paid a sitting fee as may be decided by the Vice-Chancellor in consultation with the Chancellor. Such members shall also be reimbursed for travel expenses as per the travel policy of the University.
- xiii. The Registrar of the University will be the custodian of the minutes of meetings of all the authorities of the University.

#### **27.1 Creation of Sub-Committees of Statutory Authorities**

- i. The Governing Body, Board of Management and Academic Council may, independent of each other, appoint such Committees consisting of members of the authority making such appointment and nominate such other persons, as that authority in each case may think fit;
- ii. Each Committee will deal with the subject assigned to it, and its recommendations may be considered, subject to subsequent confirmation by the authority which appointed it.

### **27.2 Resignation and Superannuation**

- i. Any member other than ex-officio of the Governing Body, the Board of Management, the Academic Council, the Finance Committee or any other authority of the University or Committee may resign by a letter addressed to the Registrar, and the resignation shall take effect as soon as the letter is received by the Registrar.
- ii. The resignation from the respective authority will be approved by the Chairperson of that Authority.
- iii. Any officer of the University (whether salaried or otherwise) may resign his office by a letter addressed to the Registrar, as provided in the terms of his appointment, provided that such resignation shall take effect only on the date from which the said letter is accepted by the Authority competent to fill the vacancy.
- iv. All employees of the University, except those on contract, shall retire on attaining the age of 60 years however, the faculty's age of retirement will be governed by the Rules & Regulations of UGC.

### **27.3 Disqualification from Membership of Statutory Authorities**

As per section 24 of the Act, the following shall constitute disqualification from being a member of statutory authority:

- i. A person shall be disqualified for being chosen as, and for being a member of any of the authorities of the University, if, according to procedures laid down in its Rules:
  - a) is found to be of unsound mind; or
  - b) is found to be an un discharged insolvent; or
  - c) has been convicted by a court of law of any criminal offence or an offence involving moral turpitude; or
  - d) is otherwise guilty of proven misconduct.
- ii. If any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned in clause (1), the question shall be referred for the decision of the Chancellor and his decision thereupon shall be final.



## STATUTE – 6

### UNIVERSITY FUNDS

#### **28. ENDOWMENT FUND**

- i. Established an endowment fund of ₹2.5 Crore as specified in the Letter of Intent.
- ii. The University, if required, may utilize 75% of the interest income from the endowment fund for the development of infrastructure of the University but cannot meet the recurring expenditure of the University from it. The balance and un-utilized interest income shall be added to the Endowment Fund.

#### **29. GENERAL FUND**

- i. The General Fund to which the following shall be credited, namely:
  - a. Fees and other charges received by the University for Procurement and upkeep of the assets of the University.
  - b. Any contributions made by the Sponsoring Body.
  - c. Any income received from consultancy and other works undertaken by the University in pursuance of its objectives.
  - d. Trusts, bequests, donations, endowments and any other grants.
  - e. All other sums received by the University
- ii. The General Fund shall be utilized for the following objects, namely: -
  - a. for the payment of salaries, allowances, Provident Fund contributions, and other benefits to officers, employees and members of the teaching and research staff as decided by the University;
  - b. for the repayment of debts including interest charges thereto incurred by the University for the Statutes, the Ordinances, the Regulations, and the rules made there under with the prior approval of the Governing Body
  - c. for the upkeep of the assets of the University.
  - d. for the payment of the fee for audit of the funds created under sections 37 and 38.

- e. for meeting the expenses of any suit or proceedings by or against the University.
  - f. for the payment of travelling and other allowances of the members of the Governing Body, the Board of Management, the Academic Council, other authorities, and the members of any Committee appointed by any of the authorities or the Chancellor or the Vice-Chancellor
  - g. for the payment of fellowships, freeships, scholarships, assistantships and other awards to the students belonging to economically weaker sections of the society or research associates, trainees or any other student eligible for such awards under the Statutes, the Ordinances, the Regulations or the rules
  - h. for the payment of any expenses incurred by the University in carrying out the provisions of this Act or the Statutes, Ordinances, and Regulations or rules
  - i. for the payment of the cost of capital, (not exceeding the prime lending rate from time to time of the State Bank of India), incurred by the Sponsoring Body for setting up the University and the investments made there for.
  - j. for the payment of charges and expenditure relating to the consultancy works undertaken by the University in pursuance of the provisions of this Act or the Statutes or the Ordinances or the Regulations or rules made there under
- iii. for the payment of any other expenses (miscellaneous and unforeseen as approved by Authorities) including service fee payable to any organization charged with the responsibility of providing any specific service, including the managerial services to the University, on behalf of the Sponsoring Body, as approved by the Governing Body to be an expense for the unsuited shall be incurred by the University more than the limits for total recurring and non-recurring expenditure for the year, as may be fixed by the Governing Body;
- iv. The University has the power to raise and borrow money on bond, mortgages, promissory notes or other obligations or securities founded or based upon all or any of the properties and assets of the University or without any securities and upon such terms and conditions as it may think fit and to pay out of the funds of the University, all expenses incidental to the raising of money, and to repay and redeem any money borrowed, with the prior permission of the Government;

- v. The University has the power to execute conveyances regarding transfers, mortgages, leases, licenses, agreements, and other conveyances in respect of property, movable or immovable including Government securities belonging to the University or to be acquired for the University with the prior permission of the Government;
- vi. Such other accounts necessary as specified by the statutory authorities of the University shall be maintained from time to time.

## **STATUTE - 7**

### **FIRST SET OF ORDINANCES**

#### **30. DEFINITIONS OF THE FIRST SET OF ORDINANCES FOR FUNCTIONING OF THE UNIVERSITY**

As per Section 29 of the Act, the Ordinances shall be made for the proper functioning of the University. In accordance with section 29 of the Act, the Vice-Chancellor shall make the following set of Ordinances for approval by the Board of Management. These Ordinances taken together shall constitute the First set of Ordinances.

##### **30.1 Ordinance - I: Establishment of Faculties, Schools and Centre(s) of Excellence in the University**

The University from time to time establishes Faculties, Schools of the University and Centre(s) of Excellence based on its long-term strategic plan. The process of creation of new Faculties, Schools and Centre(s) of Excellence and abolition and/or restructuring of them is detailed in these Ordinances.

##### **30.2 Ordinance - II: Curriculum Design, Development and Review**

The University's mandate is to ensure that curricula are responsive to the needs of students, the discipline and the socio-cultural context within which it operates. Without compromising academic autonomy, curricula need to be accountable to the students, governments, parents, industry and the wider society. University also plans for regular curriculum review so that curricula are responsive to changing disciplinary, educational, and social circumstances. University will define framework and policy on its curriculum design, development, and review management. The details of the quality assurance and its management are provided through these Ordinances.

**30.3 Ordinance - III: Examination Management and Control**

The University shall establish well-defined and fool-proof policies for the conduct and management of examination processes. The computation of grades and student progression would also form an integral part of examination management and degree audit. The details of these processes are detailed in these Ordinances.

**30.4 Ordinance - IV: Enrolment Management**

The University is committed to having excellence in teaching-learning processes and therefore, it would carefully calibrate its admission process, the number of seats and various screening methodologies. With regard to the State Government's direction regarding reservation of seats for weaker sections of the society would also be given as per directives in the Act and by the State Government. These policies are defined in these Ordinances.

**30.5 Ordinance - V: Management of Student Affairs**

The University will endeavour to provide an excellent learning environment as well as campus life for its students. The Student Affair Management shall cover grievance redressal mechanism; Student managed extra-curricular activities, student council and other student welfare measures such as Mental and Physical Well-being. Meritorious students would be given partial/full tuition waivers and will also offer various scholarships and fellowships, as per directives in the Act and by the State Government. These policies are enshrined in these Ordinances.

**30.6 Ordinance - VI: Career Services and Placement Management**

The University is inherently designed to impart both theoretical training and experiential learning aimed to make its students career-ready for the new age economy. It will constitute a separate career development team to make sure every graduate of the University has a sense of professionalism, leadership, and soft skill set to ensure their prosperity and the prosperity of the organisations long after students have graduated. The general guidelines to formulate the department and its management are provided through this Ordinance.

**30.7 Ordinance - VII: Financial Management of the University**

The University will follow a proper accounting policy and financial procedures. These would be in line with the laws of the state, country and conform to the accounting standards established by ICAI. As per the directive in the Act, and by the Government, the tuition fee and other fees would be determined by a fee fixation committee under the supervision of the University's Finance Committee and Board of Governors. The details of the financial management system are defined in these Ordinances.

**30.8 Ordinance - VIII: Infrastructure and Administrative Management**

The University is committed to upholding the highest ethical, professional, and legal standards. The university shall also operate, maintain, and manage infrastructure assets at defined levels of service to support the vision, mission, and strategic imperatives of the university. It is envisaged that the employees of the university must be cognizant of and comply with the policies, standards, laws, and Ordinances that guide their work. The details of the Infrastructure and administrative management are provided through these Ordinances.

**30.9 Ordinance - IX: Quality Management**

The University is committed to having quality embedded in each aspect of its operation. University will define its quality policy statement and build quality assurance processes in its core and support systems. The details of the quality assurance and its management are provided through these Ordinances.

**30.10 Ordinance – X: Establishment of Research and Consulting Division**

The University shall establish a Division to carry out research and consulting activities. It shall establish a structure including research centres and consulting and outreach activities based on the long term strategic plan. The process of creation of research centres and outreach activities that would operate under the overall guidance of the research and innovation council are detailed in these Ordinances.

**30.11 Ordinance - XI: Collaboration, Partnership and Articulation Management**

The University will strive to provide the strategic and operational focus for all collaborative and articulation courses and partnerships. University will define its collaborative provision policy which shall provide the framework to formally manage and oversee collaborative provision. The types of collaboration, partnership and articulation management are provided through these Ordinances.

**30.12 Ordinance – XII: Establishment of International Division**

The University will endeavour to provide diversity amongst the student body at its Campus. For this purpose, the University would create an International Division which would endeavour to admit students from various countries and oversee the comfort of international students on the campus. The International Division will also look into the special requirements of international students including registration with appropriate bodies concerning foreign nationals. This ordinance covers the matters pertaining to this function.

**30.13 Ordinance - XIII: Human Resource Management of the University**

The University will strive to provide an outstanding work environment for its faculty and staff members. The HR Management systems shall include policies for Appointment and terms and conditions of services of faculty and other employees as well as the performance management system. The processes of creation of posts, as well as abolition of posts, are also defined in these Ordinances.

**30.14 Ordinance – XIV: Fostering Innovation, Incubation and Entrepreneurship**

The University shall establish a Centre for Innovation, Incubation and Entrepreneurship (CIIE). This Centre shall foster various activities pertaining to start-ups, innovative projects, and establishing an entrepreneurial eco-system, based on the long term strategic plan. The process of creation of CIIE and innovation activities that would operate under the overall guidance of the Research and Innovation Council are detailed in these Ordinances.

**30.15 Ordinance – XV: Resource Mobilization and Fundraising Procedures**

Identification of platforms and opportunities for getting grants from various governmental/ non-governmental agencies is important for University to raise resources. Opportunities to get grants from fund-giving organizations, corporations and individuals including philanthropists and Alumni, should be properly identified. These ordinances define the mechanism and procedures for fundraising and resource mobilization.

**30.16 Ordinance – XVI: Information Technology**

The modern Universities have to deploy Information Technologies in the teaching and learning process. The University must create a proper function to manage and deploy various information technology tools across the campus for enhancing the student experience and leading to the formation of a digital campus. These Ordinances cover the creation of such a function and deployment of such emerging technologies.



## **STATUTE - 8**

### **DEGREE-GRANTING PROVISIONS**

#### **31. THE AWARD OF DEGREES AND DIPLOMAS**

- i. As laid down in Section 7(v) of the Act, the University shall award degrees at Graduate, Post-graduate, and PhD Degree level programmes in accordance with provisions laid down by the Academic Council.
- ii. Notwithstanding the above, the University shall offer academic programmes and award degrees in the disciplines approved by UGC.
- iii. All degrees and diplomas shall be awarded in the convocation to be held ordinarily within nine months of the declaration of the results.

#### **32. HONORARY DEGREE**

- i. In accordance with Section 33(viii) of the Act, the Board of Governors shall have the power to confer honorary degrees (Honoris Causa) on the recommendations of the Board of Management of the University. However, the honorary degrees can be awarded after taking final approval of the Chancellor of the University.
- ii. Honorary degrees like D.Litt. can be conferred on such persons who have attained state/ national eminence/excellence in the field of entrepreneurship, management, commerce, science, literature, art and culture, public service, and such other fields to be decided by the Board of Governors.
- iii. Such degrees can be conferred only at the Convocation and/or special convocation and can be awarded in person or absentia.
- iv. The University shall develop detailed Ordinances for the award of honorary degrees.

## STATUTE – 9

### CONVOCATION

#### **33. THE CONVOCATION:**

- i. A Convocation for conferring its degree, diploma and other academic distinctions may be held by the University on such date and at such time as Board of Management may appoint;
  - a. The special convocation may be held by the University with prior approval of the Chancellor;
  - b. The Convocation shall consist of the persons as specified by the authorities of the University;
  - c. A Convocation may be held at each Faculty on such date and such time as the Dean may, with the prior approval of the Vice-Chancellor in writing, appoint;
  - d. The procedure to be observed at the convocation referred to in this Chapter and other matters connected therewith shall be such as may be laid down in concerned regulation;
  - e. Where the University does not find it convenient to hold the convocation in accordance with Statutes under circumstances beyond its control, the degree, diplomas and other academic distinctions may be dispatched to the candidates concerned by registered post. This would require specific approval of the Governing Body;

## **STATUTE - 10**

### **UNIVERSITY EMBLEMS AND INSIGNIA**

#### **34. UNIVERSITY EMBLEMS AND INSIGNIA**

- i. The University will develop various emblems and insignia for ceremonial and official purposes including branding.
- ii. The University shall have a Logo, Common Seal, Flag, Anthem and other symbolic or graphic expression, abbreviations or likewise, for such purposes as deemed necessary from time to time.
- iii. The design of the Logo, Seal etc. shall be approved by the Board of Governors of the University, subject to further changes or amendments as deemed necessary from time to time.
- iv. The University may engage design experts to develop Logos and other symbols.

#### **35. INSTITUTION OF MEDALS AND PRIZES**

- i. In accordance with the provision of Section 33(xii) of the Act, the University from time-to-time institutes various medals and prizes to honour and felicitate the rank holders/meritorious students among the graduates.
- ii. The University shall award these medals and prizes normally at the time of convocation. However, the Chancellor can approve any other ceremony to be conducted by the university where such medals and prizes can be awarded.
- iii. The design of medals shall be approved by the Board of Governors of the University, subject to further changes or amendments as deemed necessary from time to time.
- iv. The University may engage design experts to develop the design of various medals awards.

## **STATUTE - 11**

### **AUGMENTATION PROVISIONS**

#### **36. PROVISIONS FOR AUGMENTATION**

- i. As per Section 28 & 29 of the Act, the university reserves the right to develop further Statutes and Ordinances from time to time to cover the aspects of the University administration that are hitherto be covered.